**BOARD OF TRUSTEES MEETING MINUTES**

**June 19, 2018**

The Board of Trustees of Sauk Valley Community College met in regular session at 6:00 p.m. in the Board Room at Sauk Valley Community College, 173 Illinois Route #2, Dixon, Illinois.

Call to Order: Chair Stoller called the meeting to order at 6:00 p.m., and the following members answered roll call:

 Lisa Wiersema Ed Andersen

Student Trustee Shkelcim Zeciri

Absent: Brian Duncan Margaret Tyne

 Dennis P Fulrath

SVCC Staff: President, Dr. David Hellmich

VP of Research, Planning, and Information Affairs, Dr. Steve Nunez

Dean of Business Services, Melissa Dye

Dean of Foundation, Grants, and Governmental Services, Dr. Lori Cortez

Human Resources Director, Kathryn Snow

Director of Facilities, Frank Murphy

Director of Information and Security, Eric Epps

Executive Assistant, Dana Chacon

Consent Agenda: It was moved by Member Andersen and seconded by Member Wiersema that the Board approve the Consent Agenda. In a roll call vote, all voted aye. Motion carried.

President’s Report: Dr. Hellmich provided the following information in his report:

 **Acknowledgement – Former Board Member Oscar E. Koenig**

 Dr. Hellmich acknowledge the passing of former Board member, Oscar E. Koenig. Mr. Koenig was an alumnus of Sauk, receiving two associate degrees with high honors, and was a trustee from April 1974 to November 1985.

 **Graduate Data**

 Dr. Nunez shared the graduation data from FY18: the College awarded 591 degrees and certificates in 2018, which consisted of 226 associate degrees and 365 certificates – 81 more than last year with decreased enrollment.

**Final Summer Enrollment Numbers**

 Dr. Nunez provided the summer enrollment numbers as of June 11, 2018, for degree and certificate-seeking students: there was a 14.8% decline in headcount and 15.2% decline in credit hours in the 2018 summer semester compared to last year. In addition, the number of credits that were paid (not waived by the College) decreased by 8.4% over 2017.

 **Facilities and Security Updates**

 The College continues its planning to upgrade facilities and security using Funding Bond and Public Health and Safety (PHS) resources. Frank Murphy provided an overview of these upgrades.

Reports: *Student Trustee Report*:Student Trustee Zeciri shared that the student activities club and AmeriCorps hosted the Summer Blood Drive on June 5. A total of 17 pints of blood was collected. He also shared that the Cheerleading club will be having a fundraiser, selling Aurelio’s Coffee Cakes.

*Foundation Report*:Dr. Lori Cortez shared that the Sauk Valley College Foundation is working with a consultant group on the feasibility of a major gifts campaign.

*ICCTA Report:* Member Thompson shared that the budget was the topic of discussion at the most recent ICCTA meeting. He also shared that he has been elected Vice President. The goals for this year is membership. He encouraged all board members to get involved in the association.

Administrative It was moved by Member Thompson and seconded by Member

Appointments – Andersen that the Board approve the appointment of Dr. Steve

Vice President of as the Vice President of Academics and Student Services for a

Academics and Student two-year contract and the appointment of Eric Epps as the Dean of

Services; Dean of Information Services and Security for a one-year contract effective

Information Services July 1, 2018. In a roll call vote, all vote aye. Student Trustee

and Security: Zeciri advisory vote: aye. Motion carried.

Administrator It was moved by Member Andersen and seconded by Member

Appointment – Wiersema that the Board approve the appointment of Stacy

Director of the Small McCaskill as the Director of Small Business Development Center

Business Development beginning June 18, 2018 at an annual salary of $65,000. In a roll

Center: call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Salary Adjustments: It was moved by Member Wiersema and seconded by Member

 Andersen that the Board approve a 2.0% salary adjustment for all

 Non-faculty staff (adjusted depending on state date, promotion, title change or peer comparison) effective July 1, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

President’s It was moved by Member Andersen and seconded by Member

Contract: Wiersema that the Board recommends renewing Dr. David Hellmich’s contract as President, per the enclosed contract, effective July 1, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

RESOLUTION It was moved by Member Thompson and seconded by Member

Authorizing and Andersen that the Board approve the Resolution authorizing and

Providing for an providing for an Installment Purchase agreement for the purpose of

Installment Purchase paying the cost of purchasing real or personal property, or both,

Agreement for the Purpose for the issue not to exceed $5,020,000 General Obligation Debt

of Paying the Cost of Certificates (limited tax), Series 2018, of the District evidencing

Purchasing Real Personal the rights of payment under said Agreement, providing for the

Property, or Both, in and security for a means of payment under said Agreement of said

for the District, and for Certificates, and authorizing the sale of said Certificates to the

the Issue of Approximately purchaser thereof. In a roll call vote, all vote aye. Student Trustee

$5,020,000 General Zeciri advisory vote: aye. Motion carried.

Obligation Debt Certificates

(Limited Tax), Series 2018,

of the District Evidencing

the Rights of Payment

under Said Agreement,

Providing for the

Security for a Means

of Payment under

Said Agreement of

Said Certificates, and

Authorizing the Sale of

Said Certificates to the

Purchaser Thereof:

Disposal of Obsolete It was moved by Member Andersen and seconded by Member

Equipment: Thompson that the Board approve the equipment listed as obsolete to be disposed of in a manner appropriate to the condition of the equipment. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

Request to Serve It was moved by Member Thompson and seconded by Member

Alcohol: Wiersema that the Board approve serving alcohol during the *Business After Business* Event on Thursday, July 12, 2018. In a roll call vote, all vote aye. Student Trustee Zeciri advisory vote, aye. Motion carried.

Approval of Closed It was moved by Member Andersen and seconded by Member

Session Minutes of Wiersema that the Board approve the closed session minutes from

May 21, 2018: May 21, 2018. In a roll call vote, all voted aye. Student Trustee

Zeciri advisory vote: aye. Motion carried.

Adjournment: Since the scheduled business was completed, it was moved by Member Thompson and seconded by Student Trustee Zeciri that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Zeciri advisory vote: aye. Motion carried.

The meeting adjourned at 6:59 p.m.

Next Meeting: The next regular meeting of the Board will be at 6:00 p.m. on July 16, 2018 in the Board Room.

Respectfully submitted,

Lisa Wiersema, Secretary